

A large, stylized green vine graphic that starts at the bottom left, curves upwards and to the right, and then curves back down and to the left. It features several leaves of varying sizes and orientations, all in a dark green color. The vine itself is a thick, dark green line.

Brexit Readiness - Information Guide

November 2020

Company Details, Commodity Codes and Tariff Information

- **Silbury Company details**

VAT Number - GB420830292

EORI Number - GB42083029200

- **Product Commodity Codes**

All commodity classification codes have been verified and are up to date using the latest Gov.uk information page. Please find the link below. Please contact us if you have any queries or wish to clarify the products in use.

<https://www.gov.uk/check-tariffs-1-january-2021?step-by-step-nav=1ddb4c89-1fe9-4ad0-b561-c1b0158e6bc5>

- **Tariffs / import duties**

Using the above link, Silbury now have a full breakdown of products and possible duties from 1st Jan 2021. Until an outcome is confirmed, we cannot advise on actual financial implications.



Customs Clearance

- **Do you have authorised customs clearance agents in place?**

Yes. We are working with several, long established agents for all goods imported from EU. Our Import / Export Agents will ensure compliance with UK Government authorities for all goods and prevent unnecessary delays on shipments.

- **Who will be responsible for customs clearance on shipments to UK?**

Silbury supply multiple products under different incoterms so please check the current contract agreement. If unsure, we have also broken down the various formats below:

- **Supplies from UK stock by the pallet**

Customs clearance will be part of Silbury's import procedure.

- **Supplies delivered direct from EU by full container/truck load**

If supplied DDP/DAP/CIF, Silbury and our customs agents will manage this process through to delivery to your site.

- **Products supplied ex works (if outside of UK)**

Silbury will provide all the necessary information for the client to arrange.

- **Are pallets Heat treated to ISPM15 standards?**

Yes



Packaging and Labelling Regulations

Silbury supply products under three formats;

- **Silbury branded lines** - All packaging has been reviewed and any necessary amendments are being made. We cannot give a timescale on this due to remaining stock levels of both finished goods and empty packaging.
- **Customer own labels** - If your product is packed in a bespoke branded outer carton or label; then any changes must be requested. Silbury cannot change artworks without written consent and the responsibility lies with the owner. Your Silbury account manager will be making contact to raise this point and discuss further.
- **Factory / generic labels** - Artwork reviews with each of our partners/packing sites are being undertaken to ensure they are fully compliant with any new regulations.
- **How are Silbury managing risk during the Brexit period?**

We have reviewed our processes and spoken to each part of the supply chain.

Whilst certain aspects are still unknown, we have checked all systems, commodity codes, shipping documents, product weights, lead times & customs contacts, to ensure they are correct and ready for use. We are confident that any delays during Brexit will not be caused by missing information/administration errors.

In addition to this, we have also instructed higher stock holdings of key lines sourced from EU. These stocks will be in place by mid December, prior to Christmas/Brexit weeks.



Customer Stocks and Forecasts

- **Delivery Information**

For palletised deliveries supplied ex UK stock - We will plan and continue to manage stocks based on the current average volumes/forecasts in place.

For direct deliveries / full loads - We are recommending to all clients that they review current orders against forecasts/lead times and update accordingly for deliveries into January. You may have already received a communication requesting container orders up to 11th January 2021. Please check these are in place, as we have no control over vessel space or haulier availability.

- **Will Silbury hold additional stock of key lines in the UK?**

Although we have increased stock holdings of all key lines, this will be to mitigate risk to the supply chain in the first weeks after 1st Jan 2021. If your products are bespoke or shipped direct, then any additional 3rd party storage will need to be arranged.

We are aware that potential import tariffs could be added to our products and as such could create a demand spike prior to 1st Jan 2021. We will endeavour to treat all clients fairly to ensure stocks and supplies are maintained. We will only process orders of an average quantity unless a stockholding has been agreed beforehand.

- **Shipments through Christmas / Brexit period**

We will be operating normal office hours throughout the Christmas period. As with previous years, we ask all clients to plan around this time period, with the knowledge of reduced working schedules across all shipping/road haulage systems. This will apply to all delivery formats - full loads and palletised freight.

Irrespective of the Brexit negotiations it is highly likely that shipping lines & road freight networks will reach capacity in December.



Finally Covid + Christmas + Brexit = ?

- With the latest lockdown across UK and other EU nations in a similar situation; there are many restrictions in place which are adding pressure of importing and transporting goods. Ongoing COVID restrictions, reduced working hours, winter weather, Brexit stock building, plus increased demand during the Christmas period mean that delays are to be expected.
- Whilst we will do whatever possible to ensure deliveries are made in full and on time, we must ask for your flexibility and understanding during this time. Please try to adhere to our lead times and, if possible, increase your buffer stock on site to avoid out of stock situations / Just in Time deliveries.

We thank you for your continued support

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